

ANNUAL PROVINCE V

PROGRAM UNIT REVIEW & BUDGET REQUEST

Program Unit: _____ **Chair:** _____

What has been your program(s) for the past year?

Date: _____ **Event:** _____
No. Of Participants: _____ **No of Dioceses:** _____

What things worked well in your ministry this year?

What things did not work well in your ministry this year?

Complete the following matrix for this year- _____

	Actual Income		Actual Expenses	Finance Officer Update
National Church	_____	Printing & Copying	_____	
Diocesan Support:	_____	Postage	_____	
Registration Fees:	_____	Long Distance	_____	
Dues:	_____	Conferences	_____	
Province V:	_____	Travel	_____	
List any others:	_____	List any others:	_____	
Total		Total		

What are your program's plans for the coming year - _____?

Date:

Event:

Anticipated No. Of Participants:

Projected Expense:

For the coming year, complete the following matrix

	Anticipated Income		Anticipated Expenses
National Church	_____	Printing & Copying	_____
Diocesan Support:	_____	Postage	_____
Registration Fees:	_____	Long Distance	_____
Dues:	_____	Conferences	_____
Province V:	_____	Travel	_____
List any others:	_____	List any others:	_____
Total	_____	Total	_____

Did your Program Unit Mission or Purpose Statement change since your last triennial review?

___ No

___ If Yes, please explain

**To whom is your ministry directed and how is that accomplished?
Has this changed since your last triennial review?**

___ No

___ If Yes, please explain

List the Name, address, ph. & e-mail addresses for each Diocesan Contact?